

**Ministry of Education and Science of Ukraine  
Kyiv National University of Trade and Economics  
Faculty of Trade and Marketing**

# **PROSPECTUS**

## **European Credit and Transfer System (ECTS)**

<b>Field of Science</b>	<b>07 «Management and Administration»</b>
<b>Field of Specialty</b>	<b>076 «Entrepreneurship, Trade and Stock Exchange Activity»</b>
<b>Specialization</b>	<b>«Customs Affairs»</b>
<b>Academic Degree</b>	<b>«Master»</b>

**Kyiv 2021**

**INTRODUCTION**

European credit transfer and accumulation system (ECTS) is a system of transferring and accumulating credits used in the European Higher Education Area with the aim to provide recognition, verify qualifications and educational components, facilitate academic mobility of higher education applicants.

The system is based on defining academic workload of the higher education applicants required to achieve specified learning outcomes and is recorded in ECTS credits.

ECTS Credit is a unit measuring the volume of academic workload of higher education applicant required to achieve specific (expected) learning outcomes.

One ECTS credit equals to 30 hours.

Workload of one academic year for full-time study is usually 60 ECTS credits.

Credits are awarded to higher education applicants after successful covering of the discipline and positive assessment of the achieved learning outcomes. Credit transfer and accumulation are facilitated by the use of ECTS key documents.

ECTS key documents are: Catalogue of the Discipline (information package), Application Form, Learning Agreement, Transcript of Records, European standard Diploma Supplement.

Student assessment of results includes the following control measures: entrance, current and final control, attestation. The results of students' studies at KNUTE are valued at the 100-point scale, where 60-100 points are the results of training that give the student the right to obtain ECTS credits, 0-59 points are unsatisfactory learning outcomes that do not give the student the right to get ECTS credits. The evaluation of student learning outcomes is presented in a way that is generally comprehensible and can be readily perceived by different educational institutions, using grade distribution guidance of KNUTE.

#### **Grade Distribution Guidance of KNUTE**

KNUTE system of grades	Percentage of points relative to the total number of pass marks received	Cumulative percentage of received pass marks
90–100	20	20
82–89	10	30
75–81	20	50

69–74	10	60
60–68	40	100

## 1. General information.

### 1.1. Name and address.

Kyiv National University of Trade and Economics.

Address: 19, Kyoto St., Kyiv, 02156;

Telephone: (044) 513-33-48, (044) 531-47-41;

Fax: (044) 544-39-74.

E-mail: [knteu@knteu.kiev.ua](mailto:knteu@knteu.kiev.ua)

Official website: <http://www.knteu.kiev.ua>

### 1.2. Institution description (type and status in particular).

Kyiv National University of Trade and Economics is one of the most prestigious educational institutions of Ukraine. Its history dates back to 1946. By the Decree of the President of Ukraine the University was given a national status in 2000. In 2006 KNUTE joined the Magna Charta of Universities.

The university occupies a leading position in the system of national higher education. In 2020, KNUTE maintained high indicators of quality of educational activities and consolidated leading positions in the system of national higher education. According to the results of the admission campaign, the university, in keeping with the rating published by the MES of Ukraine by the number of submitted applications (40 818 applications), has retained the leading positions among the topline educational institutions of Ukraine, being in the list of the five most popular ones among applicants for Higher Education Institutions.

KNUTE consists of 5 academic institutes, 9 colleges and 2 higher business schools located in Kyiv, Kharkiv, Vinnytsa, Chernivtsi, Khmelnytsky, Uzhgorod, Colomyja, Burshtyn, Zhytomyr and Odesa.

There are 6 faculties in the basic institution in Kyiv: Faculty of International Trade and Law; Faculty of Economics, Management and Psychology; Faculty of Finance and Accounting, Faculty of Information Technology; Faculty of Restaurant, Hotel and Tourism Business; Faculty of Trade and Marketing.

The university enrolls about 40,000 students, of whom nearly 18,000 are in a basic institution with 24 bachelor and 17 master

degrees, 57 bachelor (including 2 in English) and 57 master (including 10 in English) educational professional programs.

KNUTE carries out the training, retraining and advanced training of specialists in foreign and domestic trade, international economic relations, public management and administration, finance and banking, insurance, entrepreneurship, trading and exchange activities, accounting and taxation, financial control and audit, management, marketing, journalism, law, international law, tourism, hotel and restaurant business, food technology, psychology, philology, sociology and IT industry: cybersecurity, software engineering, computer science and system analysis.

The institution of higher education has created a modern base for research work, developed a unique methodology for training scientific and scientific-pedagogical staff: training is carried out according to 8 scientific programs of doctors of sciences, there are 15 educational and research Ph.D. programs, 6 specialized scientific councils for doctoral thesis and master dissertations in 11 specialties.

The university has a powerful scientific and pedagogical team, able to solve set tasks. The creative scientific teams of the University work diligently to solve topical scientific problems, the results of the research are published in the scientific journals "KNUTE Bulletin", "Foreign Trade: Economics, Finance, Law", the international scientific and practical journal "Products and Markets".

The proportion of doctors of science in 2020 in the total number of scientific and pedagogical workers was 17,6%, candidates of science – 59,6%, i.e. the share of employees with a scientific degree was 77,2%. Experts of KNUTE are actively involved in developing strategic directions of quality education assurance, they take part in a number of commissions of the Ministry of Education and Science of Ukraine as well as other ministries and departments.

The structure of KNUTE includes: Institute of Higher Qualification, Center for European Education, Department of distance education support, where specialists are trained and retrained without leaving their main professional activity; Distance learning system, Center for the External Independent Evaluation (EIE) Preparation, Preparatory Department for Foreigners and Stateless Persons, Career

Development Center, Center for technology transfer, Center of Knowledge Testing and Monitoring, Career Guidance Center, Center of pedagogical and psychological studies, High School of Teacher Excellence, Center of formation of contracts, Training and Production Association, Cultural and Art Center, Training and Methodical Department, Training Department, Business Incubator, Training and Research Center for Business Simulation, Scientific and Technical Center for Certification of Products, Services and Quality Systems. There is also a Law Clinic "Center for Legal Protection", which provides free legal assistance. Institute of Higher Qualification (IHQ) ensures the implementation of the concept of lifelong learning, training, providing educational services, including ones of international level, to prepare highly qualified professionals willing to work in modern economic conditions and compete successfully both on the domestic and international labor markets (MBA programs, second higher education, retraining and further training of staff).

KNUTE has the system of quality management which for the first time has been certified in accordance with the requirements of the international standard ISO 9001:2015 for institutions of higher education of Ukraine. Its harmonious component is the internal system of ensuring the quality of educational activities and the quality of higher education.

The standards of higher education in KNUTE function as a set of requirements for the content and results of educational activities for each level of higher education within each specialty and specialization.

One of the significant advantages of KNUTE is the material and technical base of European level. Classrooms and laboratories are equipped with modern demonstration equipment and inventory. In general, the university has 60 computer rooms.

The university library has: SMART-library; VR-studio; Bibliometrics hall, virtual reality hall; video conferencing and webinar hall; Cybersport area; coworking "KNUTE HUB", as well as to the service of users - 11 reading rooms with open access funds. The library's holdings, which number is about 1 million copies (527672 copies are published in the state language), - a universal basis for the educational process and scientific research.

SMART-library is a new library space integrated into the information and educational space of the university, which provides quality information support for teaching and research activities. SMART-library is conditionally divided into 4 zones: virtual reality zone with VROculusGo glasses and VRHTCVive helmet; the second area of the SMART-library is intended for presentations, there is a plasma panel and there are soft poufs for viewing group projects on the big screen; the third - an interactive area, where an interactive smart wall is located - a unique solution that allows you to manage an unlimited amount of information on large surfaces; the fourth zone of the SMART-library is a "club" of board games for students.

There is a unique VR-studio with OculusGo and Smart-wall virtual reality glasses, a location that serves as a video studio for bloggers and interviews. The Virtual Reality hall is designed for group practical classes of students, which can use virtual reality glasses to demonstrate educational content created with the help of virtual reality technologies in order to increase the efficiency of assimilation of material by them.

The Bibliometrics hall provides access to full-text electronic resources, bibliographic databases, scientometric research platforms: EBSCO, SCOPUS, WEBOFSCIENCE, etc. Network local resources (educational and methodical editions) make 5141 copies. The hall has free access to WEB-sites of domestic and foreign libraries, electronic information resources of Ukraine and the world, international projects.

There is a table football area for students on the first floor of the library as well as there are big chess and checkers on the 4th floor. Also, there are renovated reading rooms with open access funds, Cybersport area, where conditions are created for training of e-sportsmen.

All halls of the library are equipped with QR-codes with information about specific library services provided to readers by a certain hall.

Coworking KNUTE HUB opens its doors to all who need a comfortable and cozy workplace for productive work, study, meetings, finding new ideas, negotiations, presentations, round tables and workshops. The idea of coworking was realized in the conversion of one of the reading rooms into a modern comfortable place, which combines

6 different zones - 3 work areas, a recreation room, a conference room and a meeting area. The meeting location allows to conduct presentations, lectures and workshops for 70 participants.

Also this year, a new coworking zone has been opened – Phygital Hub. It is divided into several work areas: Artspace area, which is designed for creative activities and generation of ideas; Mediation room, where students can resolve disputes out of court, learn the art of negotiation and the subtleties of diplomacy; as well as the main hall of the hub, which features a so-called starry sky (Ursa Major and Ursa Minor neon constellations). Coworking halls are equipped with everything you need for comfortable learning and rest.

Favorable social and living conditions have been created for students: 6 hostels, 6 cafeterias and 4 dining rooms, laundry and other household units. The university has a sports complex for the students, which includes a football field with artificial cover, basketball and volleyball playgrounds, table tennis, gyms etc. Students and the staff have the opportunity to relax at University recreation bases on the Black Sea coast.

KNUTE concluded numerous agreements on creative scientific and technical commonwealth and cooperation in training specialists in all fields, including the Ministry for Development of Economy, Trade and Agriculture, the Ministry of Finance of Ukraine, Ministry of Foreign Affairs of Ukraine, the State Fiscal Service of Ukraine, the State Treasury Service of Ukraine, Anti-Monopoly Committee of Ukraine, the State Finance Inspection of Ukraine, the Pension Fund of Ukraine, Ukrainian Audit Chamber, the National Bank of Ukraine as well as the leading commercial banks, trade, hotel and restaurant chains, advertising agencies, logistics and distribution centers and other organizations and institutions.

Creative contacts are established and maintained with more than 100 institutions of higher education, international centers and institutions from 30 countries of the world. An exchange of teachers and students is carried out, the improvement of educational programs at different levels of training and retraining of specialists as well as international projects on the integration of higher education are implemented, students undertake an internship in 6 foreign countries.

The university is a member of the prestigious international organizations: the European Public Law Center (EPLC), the Magna Charta of the European Universities, the Francophone University Agency (AUF), the International Association for Commodity Science and Technology, the International Culinary Union, the European Retail Academy, the World Leisure Organization.

There are well-known public figures, heads of state and government authorities, organizations and businesses, diplomatic officials and scientists, entrepreneurs among the graduates of the university.

### **1.3. Academic bodies.**

<b>Mazaraki Anatoliy</b>	Rector, Doctor of Sciences (Economics), Professor, Academician of the National Academy of Educational Sciences of Ukraine, Honored Worker of Science and Technology of Ukraine, Laureate of State Prize of Ukraine in Science and Technology
<b>Prytulska Natalia</b>	First Vice-Rector for Scientific-Pedagogical Work, Doctor of Technical Sciences, Professor
<b>Melnichenko Svitlana</b>	Vice-Rector for Scientific Work, Doctor of Sciences (Economics), Professor
<b>Sai Valeriy</b>	Vice-Rector for Scientific-Pedagogical Work and International Relations, PhD in Economics, Associate Professor, Protocol Advisor of I Rank
<b>Vovk Halyna</b>	Vice-Rector for Administrative and Economic Work

### **1.4. Academic calendar.**

Start of academic classes – 1 September.

End of classes – 30 June.

Educational process is carried out by semesters.

Duration of semesters, practical training, examination sessions, certification and vacation is determined by the schedule of educational process for each year.

### 1.5. The list of available academic programs.

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
<b>01 Education</b>		017 Physical education and sports	Sport management		
<b>02 Culture and art</b>		022 Design	Design		
<b>03 The Humanities</b>		035 Philology	Germanic languages and literature (including translation), first - English		
<b>05 Social and behavioural sciences</b>	051 Economics	051 Economics	Digital Economics	051 Economics	Digital Economics
			International Economics		International Economics
			Business Economics		Enterprise Economic security
			Corporate finance		Financial management
			Branch markets Economics		

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level		
		Major	Specialization	Major	Specialization	
			Agribusiness		Agribusiness	
		052 Politology	Political science of international relations			
	053 Psychology	053 Psychology	Practical psychology	053 Psychology	Psychology	
	054 Sociology	054 Sociology	Sociology of economic activity	-	-	
<b>06 Journalism</b>	061 Journalism	061 Journalism	Advertising and Public Relations	061 Journalism	Advertising	
<b>07 Management and Administration</b>	071 Accounting and taxation	071 Accounting and taxation	Accounting and taxation	071 Accounting and taxation	Accounting and taxation in international business	
			Digital Audit and Analysis		Accounting and tax consulting	
			Financial control and audit		Financial analysis and audit	
					Financial analytics	
	072 Finance, banking and insurance	072 Finance, banking and insurance	072 Finance, banking and insurance	Public finance	072 Finance, banking and insurance	Public finance
				Tax management		International finance
Banking				Management of		

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
				Management of public financial resources	
				State Audit	
		Financial intermediation		Financial intermediation	
				Financial intermediation – in English	
		Insurance business		Insurance Management	
		Corporate finance		Corporate finance	
		International finance		Financial brokerage	
				Financial technologies in business	
	073 Management	073 Management	Management of foreign economic activity	073 Management	Management of foreign economic activity
			Management of foreign economic activity– in English		Management of foreign economic activity– in English
			International management		International management

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
			Business management		Business management
	Trade management		Trade management		
			Trade management– in English		
		HR management	HR management		
		Industrial management	Hotel and restaurant management		
			Hotel and restaurant management– in English		
		Hotel and restaurant management	Tourist and resort and recreational management		
		Tourism management	Tourist and resort and recreational management – in English		
			Luxury Management		
			International Sport Management and Recreation		

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
			Management of antitrust activities		Management of antitrust activities
	075 Marketing	075 Marketing	Marketing	075 Marketing	Marketing management
			Advertising business		Advertising business
					Brand Management
					Digital marketing
	076 Entrepreneurship, trade and exchange activities	076 Entrepreneurship, trade and exchange activities	Wholesale and retail trade	076 Entrepreneurship, trade and exchange activities	Wholesale and retail trade
			Merchandising and commercial logistics		Merchandising and commercial logistics
			Merchandising and organization of external trade		Merchandising and organization of external trade
			Customs		Customs
					Customs–in English
			Logistic activity		Logistics and supply chain management
			Cat Management in retail		Cat Management in retail
	<b>08 Law</b>	081 Law	081 Law	Commercial law	081 Law

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
				Financial law	
			Legal security support of entrepreneurial activity		Legal security support of entrepreneurial activity
			Civil law and trial		Civil law and trial
<b>12 Information technologies</b>	121 Software engineering	121 Software engineering	Software engineering	121 Software engineering	Software engineering
	122 Computer sciences	122 Computer sciences	Computer sciences	122 Computer sciences	Computer sciences
	124 System analysis	124 System analysis	Data Science	–	–
	125 Cybersecurity	125 Cybersecurity	Security of information and communication systems in the economy	-	-
		126 Information systems and technologies	Information systems and technologies		
<b>18 Manufacturing and technologies</b>	181 Food technology	181 Food technology	Technology and organization of restaurant business	181 Food technology	Craft technology
			Restaurant technology		

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
			and food design		
<b>23 Social work</b>		232 Social security	Social security		
<b>24 Service sector</b>	241 Hotel and restaurant business	241 Hotel and restaurant business	Hotel and restaurant business	241 Hotel and restaurant business	Hotel and restaurant development
					Restaurant business
					International hotel business
					International hotel business – in English
	242 Tourism	242 Tourism	International Tourism	242 Tourism	International Tourist business
					International Tourist business – in English
					International event management in tourism
			Economy and organization of tourism		
			Digital tourism		
<b>28 Public management and administration</b>	281 Public management and administration	281 Public management and administration	Public management and administration	281 Public management and administration	Public management and administration

Key and Title of Knowledge Area	Entry Level (short cycle)	First («Bachelor») level		Second («Master») level	
		Major	Specialization	Major	Specialization
29 International relations	292 International economic relations	292 International economic relations	International business	292 International economic relations	International business
			International trade		World Trade
			International marketing		
		293 International law	International law	293 International law	International law

### 1.6. Admission requirements, including language policy and registration procedure.

Information on the conditions of admission to study for educational degrees of “Bachelor” and “Master” is available on the website of Kyiv National University of Trade and Economics: <https://knute.edu.ua/blog/read/?pid=38909>

### 1.7. Mechanisms for credit mobility and prior learning recognition (non-formal and informal).

Definition of credit mobility and prior learning is conducted under the Law of Ukraine “On Education”, the Law of Ukraine “On Higher Education”, Regulations on the procedure of realizing the right for academic mobility at KNUTE and agreements on education in terms of academic mobility.

The regulation of credit mobility is based on the following documents:

- course catalogue;
- learning agreement;
- academic transcript;
- certificate of educational practice.

Under the terms of credit mobility a student gets transfer of all credits he/she obtained outside the main educational institution and which are the components of the educational program.

### 1.8. Policy of ECTS credits distribution (institutional credit framework).

Distribution of ECTS credits is based on the official length of training program cycle and is defined by the curriculum. KNUTE distributes credits among academic disciplines independently. Credits are distributed to all the disciplines covered by the student, practical training, completion of final qualifying projects (assignments), certification. Credits are awarded only after completion of the discipline and on condition of successful completion of one of the final control, passing of the practical training and attestation.

### **1.9. Mechanisms of academic management.**

Mechanisms of academic management at KNUTE are defined by the regulations:

- Regulations on the organization of the educational process of students;
- Regulations on distance learning at KNUTE;
- Regulations on the procedure for realizing the right for academic mobility at KNUTE;
- Regulations on individual student curriculum at KNUTE;
- Regulations on independent work of students and post-graduate students at KNUTE;
- Regulations on the organization of completion and public presentation of term papers (projects) at KNUTE (new edition with changes and additions);
- Regulations on conducting student practical training at KNUTE/ Regulations on organization of students' practice abroad;
- Regulations on assessment of learning outcomes of students and post-graduate students;
- Regulations on the appeal of the results of the final knowledge control of the students of KNUTE;
- Regulations on graduation qualification work;
- Regulations on graduation qualification project (work);
- Regulations on the certification of higher education applicants and the examination commission for certification at KNUTE;
- Regulations on the procedure and grounds for the issuance of documents on higher education of the state standard at KNUTE;
- Regulations on the system of rating assessment of the students of KNUTE.

## **2. Resources and facilities.**

### **2.1. Student Registration department.**

In the Department of Student Registration identification records, education documents, work record books of students studying at KNUTE are kept. The main tasks of the Department are:

- 1) timely introduction of current changes in identification records;
- 2) keeping documents in proper condition;
- 3) providing information upon written requests of any institutions;
- 4) providing information to students;
- 5) acceptance of students of preferential category.

### **2.2 Accommodation/housing conditions.**

On the territory of the campus there are four dormitories, situated 5 minutes' walk from the main academic building and 15 minutes' walk from metro stations "Lisova" and "Chernihivska". The city center (Khreschatyk Str.) can be reached in 30 minutes. There's a forest park zone and Kyoto Park near the university. Another dormitory is located at 23 Lobachevskogo Street (within 20 minutes' walk from the main academic building).

In the hostel there are rooms for 3, 4, 5, 6 beds, kitchens on each floor, bathrooms as well as centralized laundry.

Students from other cities get housing in dormitories according to the list formed by the admissions committee and transferred to the directorate of the campus. Between the university and the student a contract for the right of hostel student residence is concluded, in which the rights and duties of the residents as well as the responsibility of both parties are established.

#### *Hostels addresses:*

- № 1 – 8 Miliutenko st., Kyiv, 02156;  
Tel. (044) 531-49-05, (044) 531-49-67;
- № 2 – 6 Miliutenko st., Kyiv, 02156;  
Tel. (044) 531-48-91, (044) 519-37-41, (044) 513-11-82;
- № 3 – 2 Mateiuka st., Kyiv, 02156;  
Tel. (044) 531-49-28, (044) 513-13-32;
- № 4 – 2-a Mateiuka st., Kyiv, 02156;  
Tel. (044) 531-47-62, (044) 531-47-99.
- № 6 – 23 Lobachevskogo st., Kyiv, 02090;  
Tel. (044) 574-15-46, 574-16-83

### **2.3. Catering.**

The University has four modern canteens in buildings “B”, “D”, “E”, and “H” (57-a Chigorin st.), where there is an opportunity to take quality and balanced dishes at a reasonable price. In particular, cafeteria "Venice" (building B) serves Italian cuisine.

The average cost of breakfast in the canteen of the university is from 30 to 40 UAH; lunch is from 50 to 60 UAH; dinner is from 35 to 45 UAH.

Cafes work every day in all academic buildings, where it is possible to buy own-produced foods: main dishes (over 100 types), side dishes (over 60 types), cold dishes (over 60 types), cold and hot drinks, fresh pastries and desserts, produced in own confectionery shop (over 100 types). Vending machines with hot and cold drinks as well as confectionery operate in all academic buildings and dormitories.

### **2.4. The cost of accommodation.**

The cost of accommodation of higher education applicants in the dormitories of KNUTE is determined by a joint order of 28.03.2011 №284/423/173 of the Ministry of Education and Science of Ukraine, Ministry of Finance of Ukraine and Ministry of Health of Ukraine and is set at 40 % of the minimum academic scholarship.

### **2.5. Financial support of students.**

#### **2.5.1. Scholarship provision of students.**

Full-time students, studying at the expense of the state budget, according to the semester control based on the rating, are assigned an academic achievement scholarship.

First-year students receive academic scholarship in the first semester according to the results of competition points on admission to the university.

For excellence in studying, taking part in scientific and public work university students may be allocated personalised academic scholarships of The President of Ukraine, Verkhovna Rada (Supreme Council) of Ukraine, Cabinet of Ministers of Ukraine, Kyiv City Head etc.

For success in studying, participation in scientific, public and sport activity students may be encouraged with valuable presents and monetary rewards as well.

Allocation and payment of scholarship to students, who are foreign citizens and people without citizenship, is done according to Ukraine's international agreements and current regulatory acts. For foreign students, who entered KNUTE for studying in accordance with international agreements, the academic scholarship is assigned to the first semester control at a minimum.

To students, studying on contracts signed between university and physical or legal entity, scholarship can be paid at the expense of these persons, if it is foreseen in contract.

To students of privileged categories defined by the law of Ukraine (students from orphans as well as children deprived of parental care, students with disabilities, students from low-income families, suffered from Chernobyl Disaster, combatants and their children, internally displaced persons, students who permanently reside on the line of conflict, etc.) social grants are assigned.

Size of academic and social scholarships is established according to the Resolutions of the Cabinet of Ministers of Ukraine.

### **2.5.2. Privilege payment for accommodation in hostels.**

Students of privileged categories, defined by the laws of Ukraine and the resolutions of the Cabinet of Ministers of Ukraine (students from orphan children and children deprived of parental care, combatants and their children, internally displaced persons, students with disabilities, etc.) have the right of priority to university dormitories.

Students from orphans and children deprived of parental care, combatants, persons with disabilities as a result of the war, victims of the Revolution of Dignity are entitled to free accommodation in dormitories until graduation from KNUTE.

Children of killed parents in the ATO area, fighting or armed conflict, participating in the Revolution of Dignity, children of war participants, persons with special needs as a result of war, victims of the Revolution of Dignity are entitled to free dormitory accommodation until completion of their studies, but no longer than 23 years of age.

Students registered as internally displaced persons, as well as students who are permanently resident on the contact line, are entitled to 50% discount on accommodation allowance (up to 23 years of age).

### **2.5.3. Financial provision of orphaned students and children deprived of parental care.**

Individuals from orphans and children deprived of parental care as well as persons who were left without parents during their studies aged 18 to 23 are enrolled in full state maintenance and receive food compensation and other payments provided by the current legislation.

## **2.6. Medical services.**

University students in need of medical care have the right to conclude a Health Care Declaration with the desired family doctor. In particular, you can choose a doctor from a wide range of professionals according to territorial indicators, as the list of family doctors in the Desnyansky district of Kyiv is quite large, and it is also possible to

conclude a Declaration in the KNP "Kyiv City Student Clinic" (Kyiv, Politehnichna St., 25/29), or in public, private hospitals or other medical institutions of Kyiv.

Medical care for foreign citizens temporarily staying on the territory of Ukraine is provided in state and municipal health care centers at the foreigner's own expense, including health insurance contracts with insurance companies of Ukraine.

Medical care is provided to students under the direction of a family doctor. Emergency medical care is provided free of charge, without any preconditions. Students do not need a Declaration to receive emergency assistance.

## **2.7. Insurance.**

Medical assistance is given to foreigners or persons without citizenship according to the rules, written in the Legislation of Ukraine.

Provision of medical assistance to foreign citizens is carried out according to the Order of providing medical assistance to foreigners and people without citizenship, who temporary live on the territory of Ukraine, approved by the Cabinet of Ministers of Ukraine Act from the 22<sup>nd</sup> of June 2011 № 667 and Article 44 of the Law of Ukraine "On insurance".

Foreigners and persons without citizenship can apply for medical assistance, including emergency, to any state or municipal medical care establishment.

Payment of medical assistance cost, including emergency, is carried out by foreigners or persons without citizenship in case of deficiency of insurance contracts and insurer, if a foreigner has a proper insurance contract.

If necessary, the university helps to obtain medical insurance card for providing medical assistance.

## **2.8. Opportunities for students with disabilities and special needs.**

Kyiv National University of Trade and Economics carries out the organization of educational process of persons with special educational needs in accordance with the current rules of law.

The university's management has created favorable conditions for studying and living and is constantly paying attention to their improvement.

During the reporting period, 62 people with special educational needs study at the university (including 33 women and 29 men).

Students with special needs (Group I-III) receive a social scholarship in accordance with Decree №1045 of December 28, 2016 “Some Issues of Paying Social Scholarships to Students (cadets) of Higher Education Institutions”.

To ensure the educational needs of young people with disabilities and unimpeded access to the university, all training buildings are equipped with ramps, handrails and light switches at the level of access of a seated person.

In particular, building A is equipped with a lifting platform and an elevator for people with disabilities, building D, L, the assembly hall (Congress center), hostels № 2, № 4, № 7 – have ramps for the arrival of carts as well as handrails. Students with impaired musculoskeletal disorders are given keys to the lifts.

All the main premises of the university have natural lighting, and the location of furniture and equipment according to sanitary requirements is taken into account. There are facilities for disabled persons in the central building and in the Congress Center.

There are specially equipped rooms (toilet and bathtub, equipped with special handrails) to improve the living conditions in the dormitories of students with disabilities.

## **2.9. Learning facilities.**

Library of KNUTE is a research, information, cultural and educational structural unit with comprehensive funds of documents. The main purpose of library's activity is to actively promote the development and implementation of advanced learning technologies, creating conditions for effective scientific and educational process. The administration of the university assists in broadening the informational resources in the library, creation availability and convenience in using the book funds. Library funds are a universal basis for the educational process and research in the field of economics, trade, finance, management, business and so on. This is one of the main information resources of KNUTE Library, which has more than 1 million copies of books, periodicals, dissertations and abstracts, and publications on electronic media. Annual increase of library's documents fund makes up nearly 6,000 copies, periodicals of Ukraine and foreign countries makes up 100 items.

The library has a modern material and technical base: 75 computers and 3 powerful servers are installed, HTC Vive virtual reality

helmet, VROculusGo glasses - 18 pcs., plasma panel - 5 pcs., Smart-wall - 2 pcs., portable recorder and acoustic ceiling system for video conferencing hall. The necessary conditions for effective customer service, organization of document funds, electronic catalogs, and document exhibitions are created in the library. The entire library area has high-quality Wi-Fi coverage.

The library users have 11 reading rooms with open access funds, 7 subscriptions, Bibliometrics hall (full-text electronic resources), SMART-library, unique VR-studio, virtual reality hall, Cybersport zone, video conference and webinar halls, updated halls for new literature and foreign publications, MBA, fund of dissertations and abstracts, comfortable recreation areas with table football, chess and checkers.

All work processes in the library are automated: acquisition of the fund of documents, scientific processing of documents, issuance of documents to users, search of documents in the electronic catalog is carried out by means of the automated library and information system "UFD / Library". To record and use the library, a digital signature (PIN-CODE) has been introduced into the user's electronic form.

The SMART library is an open space, zoned for reading, conferences, lectures, workshops, presentations using SMART-wall and plasma panel. Workstations with computers, virtual reality area with HTC Vive virtual reality helmet and Oculus Rift virtual reality goggles are designed for all the visitors. For recreation and leisure, there is an area for intellectual board games, in the reading room there is a table football, a chess board with big chess and checkers. The SMART library offers a variety of activities for training and has all the technical opportunities for creative pastime of youth.

The VR studio is equipped with Oculus Rift virtual reality goggles, computers for personal use, or with your own laptop or phone. For collective tasks, there is a SMART-wall with connection to the World Wide Web. There is a specially equipped "corner", which serves as a video studio for bloggers and to record interviews. This is especially true for students studying journalism and PR.

Video conferencing and webinar room is a modern location for video conferencing, webinars in real time, which provides space for the library to comfortably meet the information needs of users. The hall is equipped with modern furniture (tables and chairs), a laser projector with a large screen, plasma panels for video demonstration, a wireless microphone, a webcam and a ceiling speaker system.

The virtual reality hall is designed for group practical classes of students with the use of virtual reality glasses to demonstrate educational content created using virtual reality technologies in order to increase the efficiency of students' learning. The hall is equipped with OculusGo virtual reality glasses (10 pcs.), plasma TV, comfortable

gaming chairs and tables. Students not only process the study material, but cooperate, which provides them with vivid impressions of the lesson.

The Bibliometrics hall gives you free access to online full-text and scientometric databases. It contains a database of electronic textbooks, training programs, video courses on electronic media, with the possibility of copying and further processing of the information found. The hall provides online access to the funds of domestic and foreign libraries and the following databases:

- SCOPUS reference database.
- WEBOFSCIENCE information research platform.
- Full-text databases from the publishing company EBSCOPUBLISHING.
- ScienceDirect - a polythematic database of full texts of Elsevir articles.
- DOAB (Directory of Open Access Books) - a directory of open access books.
- DOAJ (Directory of Open Access Journals) - a directory of peer-reviewed scientific and academic journals in all fields of knowledge.
- WILEY electronic library.
- Europeana - European digital library.
- EThOS (Electronic Theses Online Service) - scientific works of open archives of British universities.
- Full-text electronic database of educational and methodical materials of KNTEU.
- Normative acts of Ukraine - Base of legislative and normative acts of Ukraine.
- Open Archives of Ukraine.

“ASKLibrary” information and reference service provides complete information on the effective use of library resources for students, teachers and guests of the university. The library helps users to develop skills and competencies when working with library and information resources: for first-year students organized tours of the library, practical classes on finding documents in the electronic catalog of the library.

KNUTE library website ([www.lib.knute.edu.ua](http://www.lib.knute.edu.ua)) provides complete information about the library, its funds and services, the electronic catalogue and other electronic resources (scientometric, bibliographic, fulltext database), designed to meet the needs of users. The reader can also get instructions on how to search, promotional and cognitive information for users, virtual book exhibitions, 3D tours, reports on events held in the library. The following factors were taken into account for the creation of the new website of KNUTE Library: design, structure, convention, navigation and ways of presenting the material. You can

search documents, create lists of documents as well as send them to your own email address from *mobile devices* (smartphones and tablets with Android operating system) via mobile app using QR code. The website provides the library with an opportunity to reach a large number of users, effectively communicating with them and creating a positive image.

The introduction of new technologies gives an opportunity to significantly extend informational supplement of library users, which affects the quality of the educational process. Collaboration with KNUTE structural units (faculties, departments, scientific and service departments) by addressing information as for new publications via the corporate application Office 365 is intended to improve the use of library funds and information resources. A multidimensional book fund, computer network of libraries, reference information apparatus, library innovation, introduction of advanced technologies, experienced professional staff, improving the organization and regulation of labour, modern design, modern technical equipment and maximum computerisation of manufacturing processes contribute to the success of the library and a quality user's service.

#### **2.10. Organization of student mobility by mobility programs.**

According to the international collaboration programs the best students of Kyiv National University of Trade and Economic with foreign language knowledge and according to KNUTE top list are able to get an education abroad according to the indication and conditions, shown in the table (annex).

## Study programs of the Center for European Education of KNUTE

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements
<b>University of Auvergne</b> <i>(Université d'Auvergne)</i> School of Management Clermont-Ferrand, France	Bachelor (Licence)	<ul style="list-style-type: none"> <li>• Management</li> </ul>	1 year	full-time	French	<ul style="list-style-type: none"> <li>• Minimum requirement French/ B2,</li> <li>• at least 2-3 years of study at KNUTE</li> </ul>
	Master	<ul style="list-style-type: none"> <li>• Strategic management</li> </ul>	2 years			<ul style="list-style-type: none"> <li>• Minimum requirement French B2/C1,</li> <li>• Bachelor degree</li> </ul>
<b>ESCP Europe</b> Paris, France	Master	<ul style="list-style-type: none"> <li>• Management</li> </ul>	2 years	full-time	French, English	<ul style="list-style-type: none"> <li>• French/ English B2/C1,</li> <li>• Bachelor degree</li> </ul>
<b>Paris-Est Créteil University</b> <i>(Universite Paris-Est Creteil)</i> The Eiffel School of Management (IAE Gustave Eiffel) Paris, France	Bachelor (Licence)	<ul style="list-style-type: none"> <li>• Management and Economics</li> </ul>	1 year	full-time	French	<ul style="list-style-type: none"> <li>• Minimum requirement French B2,</li> <li>• at least 3 years of study at KNUTE</li> </ul>
	Master	<ul style="list-style-type: none"> <li>• Management</li> <li>• Marketing</li> <li>• Finance</li> </ul>	1-2 years		French, English	<ul style="list-style-type: none"> <li>• Minimum requirement French/English B2/C1,</li> <li>• Bachelor degree</li> </ul>

Continuation of the table

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements
<b>Audencia Nantes School of Management</b> Nantes, France	Master	<ul style="list-style-type: none"> <li>• Management</li> </ul>	1,5 year	full-time	French, English	<ul style="list-style-type: none"> <li>• Minimum requirement French/ English B2,</li> <li>• Bachelor degree</li> </ul>
	Summer and winter specialized schools in Economics and Management		Themed weeks on your choice	full-time	English	<ul style="list-style-type: none"> <li>• Minimum requirement English B2</li> <li>• at least 2 years of study at KNUTE</li> </ul>
<b>Grenoble Alps University</b> <i>(Université Grenoble Alpes)</i>  Faculty of Economics (Faculté d'Economie) Grenoble, France	Bachelor (Licence)	<ul style="list-style-type: none"> <li>• Economics and Management</li> </ul>	1 year	online study mode	French, English	<ul style="list-style-type: none"> <li>• Minimum requirement French/ English B1/B2,</li> <li>• at least 3 years of study at KNUTE</li> </ul>
	Master	<ul style="list-style-type: none"> <li>• Managing organizations in the framework of international cooperation</li> <li>• HR Management</li> </ul>	2 years	online study mode	French, English	<ul style="list-style-type: none"> <li>• Minimum requirement French/ English B2/C1,</li> <li>• Bachelor degree</li> </ul>

*The end of the table*

Partner university, country	Academic degree	Specialty	Duration	Mode of study	Language	Admission requirements
<b>University of Central Lancashire</b> School of Languages, Literature and International Studies Preston, The United Kingdom	<b><i>English Language Summer and Winter Schools</i></b>		Themed weeks on your choice	full-time	English	<ul style="list-style-type: none"> <li>• Minimum requirement English B1</li> <li>• at least 2 years of study at KNUTE</li> </ul>
	Bachelor	• International business communications	1 year			<ul style="list-style-type: none"> <li>• Minimum requirement English B2/C1,</li> <li>• Bachelor degree</li> </ul>
<b>The University of Applied Sciences Würzburg-Schweinfurt</b> Würzburg-Schweinfurt, Germany	Bachelor	• International management	1 semester	full-time	German, English	<ul style="list-style-type: none"> <li>• Minimum requirement German/English B2</li> <li>• Bachelor degree</li> </ul>

<p><b>The University of Bamberg</b> <b>(<i>Otto-Friedrich University</i></b> <b><i>Bamberg</i>)</b></p> <p>Bamberg, Germany</p>	<p>Master</p>	<ul style="list-style-type: none"><li>• Management of international information systems</li><li>• European economy</li></ul>	<p>1 semester</p>	<p>full-time</p>	<p>German, English</p>	<ul style="list-style-type: none"><li>• Minimum requirement German/English B2</li><li>• Bachelor degree</li></ul>
---	---------------	--	-------------------	------------------	----------------------------	---

### 2.11. Mandatory or selective “Mobility Windows”.

“Mobility Window” (MW) is the period provided for international student mobility. Mandatory MWs are limited by the periods of start and end of the semester (semester mobility) or academic year at an annual or multi-year (MA) mobility. Selective MWs occur in cross-border (distant) training when such training periods are defined by foreign partner depending on various factors.

### 2.12. Information on the types of certification (joint, double, multilateral).

All programs mentioned in p. 2.10 are implemented on the basis of double certification, i.e. by parallel or successive studying at KNUTE and the overseas partner universities.

### 2.13. The members of the consortium / partnership and their roles.

The University signed agreements on cooperation between KNUTE and universities within which partnership exchange and training of students is implemented.

France	University of Auvergne
	Audencia Nantes School of Management
	Grenoble Alps University
	Paris-Est Créteil University
	Paris Graduate School of Management (ESCP)
	Federation "Exchanges France-Ukraine"
	The Francophone university agency (AUF)
The UK	University of Central Lancashire
Poland	Crakow University of Economics
	Poznan University of Economics and Business
	Wroclaw University of Economics
	The University of Szczecin
Germany	The University of Applied Sciences Würzburg-Schweinfurt
Bulgaria	Varna University of Economics
Greece	University of West Attica

## International programs and projects under the Erasmus+

List of educational institutions
Paris-Est Créteil University
Ljubljana School of Business
Crakow University of Economics
The University of Szczecin
The University of Applied Sciences Würzburg-Schweinfurt
Varna University of Economics
University of West Attica
School of Economics and Management of Public Administration in Bratislava

### 2.14. Language courses.

European Education Center of KNUTE provides training in English and French following intensive training program that creates conditions for achieving levels of foreign language from A1 to B2 according to the recommendations of the Committee on Education at the Council of Europe on teaching foreign languages.

Classes at language courses are conducted by highly qualified teachers with practical teaching experience. Training has a modular system. Topics of the module are designed to meet the needs of students, according to which teachers specially select topics to discuss, study materials, choose the type of tasks and activities.

The contingent of students is formed at the beginning of the academic year. Students and graduates from all faculties as well as KNUTE faculty and staff, can enroll for a foreign language programs. Tuition depends on the curriculum and the number of training hours.

Graduates of the European Education Center, who mastered foreign language at levels B1-B2, have the opportunity to take the exam for international language certificates (DELTA-DALF, IELTS, ESOL) and take part in various forms of international academic mobility in the framework of cooperation agreements with European universities – KNUTE partners.

For more information and to enroll for a foreign language course, contact the European Education Centre (Building D, room 229, tel. (044) 531-48-36).

### **2.15. Opportunities for practical training.**

To provide practical training for students and their successful employment KNUTE establishes various forms of cooperation with organizations, including many specialized state agencies, financial institutions, banking institutions, judicial institutions, enterprises in the trade, hotel and restaurant business, insurance business based on contracts signed for training of specialists, cooperation agreements, bilateral agreements of association, agreements on practical training of students, which create conditions for realization of practice programs and ensure full implementation of the requirements foreseen by the Provision on student practical training, the Order of organizing the practice of students abroad and the Order of practical training in enterprises, institutions and organizations of students from Kyiv National University of Trade and Economics who obtained educational degrees of “bachelor”, “junior bachelor”.

Kyiv National University of Trade and Economics maintains partnerships with more than 700 stakeholders. University partners include state and local government bodies, organizations, departments, services which provide basis for the practice of students with further employment. The vast majority of them are the partners in educational programs, namely:

Ministry for Development of Economy, Trade and Agriculture of Ukraine; Ministry of Social Policy of Ukraine; Ministry of Foreign Affairs of Ukraine; Ministry of Infrastructure of Ukraine; Ministry of Finance of Ukraine, State Fiscal Service of Ukraine (Kyiv); State Treasury Service of Ukraine; Accounting Chamber of Ukraine; Pension Fund of Ukraine; State Audit Office of Ukraine; State Customs Service of Ukraine, National Bank of Ukraine, National Commission on Securities and Stock Market of Ukraine, Department of Finance of the Kyiv City State

Administration, Pechersk District State Administration in Kyiv, Desnyansky District State Administration in Kyiv, Supreme Economic Court of Ukraine; Courts of Appeal of Ukraine; Antimonopoly Committee of Ukraine; Department of Cyber Police of the National Police of Ukraine; National Agency of Ukraine for Civil Service; Main Territorial Department of Justice (Kyiv); National Academy of Sciences of Ukraine; National Academy of Public Administration under the President of Ukraine; Union of Industrialists and Entrepreneurs of Ukraine; Ukrainian Union of Small Entrepreneurs; medium and privatized enterprises; profile committees of the Verkhovna Rada of Ukraine; Institute of Psychology of National Academy of Sciences of Ukraine; Independent Association of Ukrainian Banks; Ukrainian Union of Automobile Transport and Logistics; Association "UKRZOVNISHTRANS"; Public Union "Ukrainian Cooking Union", Ukrainian Chamber of Commerce and Industry, Kyiv Chamber of Commerce and Industry as well as others.

The University also has partnership agreements with commercial companies such as:

Microsoft Ukraine, EPAM Systems Ukraine, BGS Solutions, BAKER TILLY Ukraine, Ernst & Young LLC, Golden Trust Consulting Company Ltd., Grant Thornton Ukraine Ltd., Kreston GCG Ltd., TWIGA GROUP Ukraine Ltd., ACNielsen Ukraine Ltd., HEADHUNTER Ltd., Premier International Ltd., Hotel Premier Palace, President Hotel, LLC INTER-HOTEL, LLC 11 MIRRORS HOTEL, suburban club Tripilske Sun, Hotel Opera, YUKA Ltd. (Khreschatyk Hotel), LLC DBI Hotels and Resorts (Hotel "Romada Encore Kiev"), "New Engineering Technologies" (Hotel Hyatt Regency Kyiv), Grand Management Ltd (Hotel Fermont), LLC "HOTEL PROPERTY" (Hotel "Lybid"), LLC "Reykartz Hotel Management", LLC Travel Professional group, LLC Mozenidis Travel Ukraine, LLC Coral Travel, LLC JOIN UP TUI, Network Kozyrnaya Karta Ltd., LLC Auchan Ukraine Hypermarket, Department Store "Children's World", LLC "L'Oréal Ukraine", LLC

“Silpo-food”, LLC “Epicenter-K”, LLC “Retail Trend” (Furshet), LLC “ECO”, LLC “Watsons Ukraine”, LLC “DTEK”, Philip Morris Ukraine, “Raiffeisen Bank Aval”, “OTP Bank”, “Kredobank”, “Credit Agricole Bank”, “First Ukrainian International Bank”, “Oschadbank”, “Ukrsotsbank”, “PrivatBank” and others.

Such number of partners greatly expanded the opportunities for undergraduate students who acquire “Bachelor”/“Master” degrees in various educational programs.

## **2.16. Learning in the workplace.**

Kyiv National University of Trade and Economics contributes to providing learning opportunities in the workplace for students, supporting educational projects, containing programs for the development of business literacy, employment skills, professional competences aimed at improving professional skills of graduates.

Examples of on-the-job training are:

- Business2Students by Watsons is one of the key projects in the portfolio of partner synergies of KNUTE and the business sector. For several years in a row, the project has been working for students and in the interests of students. In the last educational and practical season, students studied the topic of communications and PR. The Business2Students project has a systemic and at the same time innovative character: master classes are held in an interactive format, students learned to write a PR strategy of the university, speakers prepared not only theoretical bases but also cases, real-life examples and real business situations;

- Master class of the ambassador "VORWERKThermomix" Dubovetskaya Vitalia, chef Duka Olga, where students of the Master's degree in "Restaurant Technologies and Business", "Innovative Technologies of Restaurant Business", "Hotel and Restaurant Management", "Tourism, Resort and Recreational Management", together with stakeholders, practiced innovative Thermomix

technology. During the master class, students had the opportunity to independently model, design new recipes for health, diet, baby food in accordance with the principles of technological engineering of food technology, developed technologies SlowCook, Sousvide.

- Master class by Viktor Tymchyshyn, an expert in restaurant technology with 20 years of experience, a member of the Ukrainian Culinary Union, a multiple winner and judge of international culinary competitions on "Local fish raw materials: a modern gastronomic trend of the restaurant." The speaker presented to students the technology of modern Ukrainian cuisine - baked in natural clay pike perch fillet with burdock and wrinkled mushrooms served with green oil on a pillow of celery puree with octopus, decorated with black tapioca chips, fermented black garlic and lemon celery. Mr. Viktor shared his creative ideas on the use of local products and processing techniques, the features of modern gadgets in restaurant technology, his own vision of fashion trends in culinary design of restaurant dishes and modern preferences of guests in a restaurant.

### **2.17. Sports and recreation facilities.**

An important area of organizational and educational work of the University is the participation of students in such traditional activities as: University Day, Knowledge Day and Dedication of the first year students, International Students' Day, Debut of the first year student, Miss and Mister KNUTE, Faculty Open Days, Donor Days, Tourism Day, Consumer Festival "Time To Act!", Student festival "Barbecue", Championship of the intellectual games "Brain Ring" and "My own game", Festival of wits and humor at KNUTE for the Rector's Cup and more.

The University has arts and culture center, where such creative amateur groups function: folk student academic chamber choir, contemporary dance studio "Light", vocal and contemporary music studio, folk and instrumental music group "At libitum" and others.

For the development of students as individuals and for the promotion of healthy lifestyle at the University, the Department of Physical Training offers such activities as: big and table tennis, fitness, volleyball (men and women), swimming, badminton, basketball, aerobics, boxing, body-fitness, football (men and women), athletic gymnastics, athletics, wrestling, physical rehabilitation and general physical training. All the conditions for physical training and sports were created: a modern stadium with artificial coverage, a sports ground, tennis courts, two modern playrooms, a gym, a boxing and wrestling room, fitness rooms.

## **2.18. Student organizations.**

University public life is rich, multifaceted and diverse. On a voluntary basis at the University operate:

- student self-governance council of the University, 6 student self-governance councils at faculties and 5 student councils in hostels;
- scientific community of students, graduate students, doctoral students and young researchers;
- student clubs – “Eco Club”, Debate Club “Polemic Union”, Philosophy Club “Phoenix”, “Law Club”, Entrepreneur Club “YEP Club”, “Business Club”, “Marketing”, “SapLab”, “H&SE Services”, “ProgramClub”, “TROS”, “Luca Pacioli Accounting Club”, “Professional Accountant Club”, “Auditor's Club”, “KNUTE Artists Union”, “European Club”, All-Ukrainian Movement “Youth for Consumer Rights”, Chemists Club “Start in Science”, “Culinary Club”, Psychological Club “SAPGEN”, Tourist Club “Everest”, Club “Service”, sports clubs in football, basketball, volleyball, wrestling and more.

Information on student education, leisure, sports is available on the University's website (<http://www.knute.edu.ua>), KNUTE official Facebook page (<https://www.facebook.com/knteuofficial/>), KNUTE official Instagram social network page ([https://www.instagram.com/knute\\_news/](https://www.instagram.com/knute_news/)), KNUTE Telegram channel

(<https://t.me/knteu>), KNUTE official social network page “YouTube” (<https://www.youtube.com/user/kyotostreet>) and on “KNUTE-Live” student television, as well as in the newspaper “University and Time”, student magazine “Kyoto, 19”.

## 1. Profile of the Educational Program in specialty 076 "Entrepreneurship, trade and exchange activities" (Specialization "Customs Affairs")

<b>1. General information</b>	
<b>Full name of IHE and structural unit</b>	Kyiv National University of Trade and Economics, Department of Commodity Science and Customs Affairs
<b>Academic degree and qualification title in the original language</b>	Master 's Degree Master specialty "Entrepreneurship, Trade and Exchange Activities" specialization "Customs Affairs"
<b>Educational Program Title</b>	"Customs Affairs"
<b>Qualification Title (Degree), program credits and duration</b>	Master's Degree, unitary, 90 ECTS credits, training period – 1 year 4 months
<b>Accreditation</b>	The Ministry of Education and Science of Ukraine; Ukraine Certificate of accreditation UD №11010039 dated 25.02.2019. Expiry date - 01.07.2024.
<b>Cycle / Level</b>	NRC of Ukraine – the 7th level, FQ-EHEA – the second cycle, EQF-LLL – the 7th level
<b>Academic Background</b>	Bachelor`s degree
<b>Language(s) of instruction</b>	Ukrainian
<b>Program duration</b>	01.07.2024
<b>Educational Program Link</b>	<a href="http://www.knute.edu.ua">www.knute.edu.ua</a>

## 2. Educational program aim

To train highly skilled specialists capable of scientific and practical activities in the field of entrepreneurship, trade activities and customs affair on the basis of the professional competencies acquired

## 3. Educational program general information

<b>Subject area (Field of study,</b>	Sphere of Knowledge 07 «Management and Administration»,
--------------------------------------	---

<b>specialty, specialization)</b>	speciality 076 "Entrepreneurship, trade and exchange activities" specialization "Customs Affairs" The principles and legally enforceable enactments of maintenance of the state customs affairs.
<b>Educational program orientation</b>	The program is academic, professional, applied
<b>Educational program and specialization goals and objectives</b>	The program is aimed at providing the knowledge in the field of entrepreneurship, trade and customs activities. Key words: entrepreneurship, trade, commodity science, customs affairs
<b>Specific requirements</b>	Practical training in the bodies of the State fiscal service of Ukraine, as well as logistical, brokerage companies

#### **4. Career opportunities and further learning**

<b>Career opportunities</b>	<p>Graduates of the program can hold primary positions, as well as management positions in accordance with the professional titles of works that are part of the following classification groups (according to the classifier of professions DK003: 2010):</p> <ul style="list-style-type: none"> <li>1120.1 Head of Service</li> <li>1210.1 Head of Customs</li> <li>1210.1 Head of Department</li> <li>1221.2 Head of the department</li> <li>1229.1 Chief of the customs post</li> <li>1229.1 Chief Inspector</li> <li>1229.1 Chief State Inspector</li> <li>1229.1 Deputy Director of the Department - Head of Department</li> <li>1229.1 Deputy Head of Department (independent) - Head of Department</li> <li>1229.1 Head of department (as part of the department)</li> <li>1229.1 Head of department (central public authorities)</li> <li>1229.1 Director of the Department</li> <li>1229.3 Head of Service</li> <li>1229.7 Chief Expert</li> <li>1237.1 Chief Commodity Expert</li> <li>2310.2 Assistant</li> <li>2310.2 Teacher of a higher educational institution</li> <li>2419.2 Expert on foreign economic issues</li> <li>2419.2 Consultant on foreign economic issues</li> <li>2419.2 Logist</li> </ul>
-----------------------------	--

	<p>2419.2 Commodity market research analyst  2419.3 State expert  2419.3 Civil Service Specialist  2419.3 Personnel and Civil Service Specialist  2429 Expert  2429 Forensic expert  2433.1 Junior Researcher (Information Analytics)  2433.1 Researcher (information analytics)  2433.1 Researcher-consultant (information analytics)</p>
<b>Further learning</b>	Life-long studies for improving professional, scientific and other activities. The opportunity to go on training at the next degree of higher education (Doctor of Philosophy).
<b>5. Teaching and assessment</b>	
<b>Teaching and learning</b>	Professional methods and technologies, the application of which allows practical tasks to be solved in the field of state customs affairs, self-study, problem-oriented training, learning through practical training in the tax authorities.
<b>Assessment</b>	Written examinations, practice, individual work, computer testing, oral and written recitation, presentations. Final certification is carried out through the defense of degree work.

<b>6. Program competencies</b>	
<b>Integral competence</b>	The ability to solve complex specialized tasks and problems in the spheres of entrepreneurship, trade activities and customs affairs, or in the process of study which involves the application of legislative environment for functioning the tax authorities and is characterized by complexity and uncertainty of conditions.
<b>General competencies</b>	<p>GC 1. Ability to adapt and act in a new situation.</p> <p>GC 2. Ability to identify, pose, and solve problems.</p> <p>GC 3. Ability to motivate people and move towards a common goal.</p> <p>GC 4. Ability to communicate with representatives of other professional groups of different levels (with experts from other fields of knowledge / types of economic activity).</p> <p>GC 5. Definiteness and persistence in terms of tasks and responsibilities.</p>
<b>Professional competence (PC)</b>	<p>PC 1. Ability to develop and implement a strategy for the development of business, trade and / or exchange structures.</p> <p>PC 2. Ability to evaluate products, goods and services in business, trade and / or exchange activities.</p> <p>PC 3. Ability to effectively manage the activities of economic entities in the field of entrepreneurship, trade and / or exchange activities.</p> <p>PC 4. Ability to solve problems and make management decisions in professional activities.</p> <p>PC 5. Ability to initiate and implement innovative projects in business, trade and / or exchange activities.</p> <p><i>PC 6. Ability to carry out customs procedures and perform customs formalities</i></p> <p><i>PC 7. Ability to identify and examine goods for customs purposes</i></p> <p><i>PC 8. Ability to manage customs risks.</i></p>

<b>7. Program learning outcomes</b>	
PLO 1	Be able to adapt and show initiative and independence in situations that arise in professional activities.
PLO 2	Identify, analyze the problems of entrepreneurship, trade and exchange activities and develop measures to address them.
PLO 3	Be able to develop measures of material and moral incentives and use other tools to motivate staff and partners to achieve this goal.
PLO 4	Use business communications to support interaction with representatives of various professional groups.
PLO 5	To be able to professionally, in full and with creative self-realization to perform the tasks in the field of entrepreneurship, trade and / or exchange activities.
PLO 6	Be able to develop and implement measures to ensure the quality of work performed and determine their effectiveness.
PLO 7	Define and implement strategic development plans of business entities in the field of entrepreneurship, trade and / or exchange activities.
PLO 8	Evaluate products, goods, services, as well as processes occurring in business, trade and / or exchange structures, and draw appropriate conclusions for management decisions.
PLO 9	Develop and make decisions aimed at ensuring the efficiency of economic entities in the field of business, trade and / or exchange activities.
PLO 10	Be able to solve problems that arise in the activities of business, trade and / or exchange structures under conditions of uncertainty and risk.
PLO 11	Implement innovative projects in order to create conditions for the effective functioning and development of business, trade and / or exchange structures.
PLO 12	<i>Apply the acquired knowledge and practical skills in the implementation of customs procedures and customs formalities</i>
PLO 13	<i>Be able to conduct an examination of goods in international trade and for customs purposes, to make informed decisions based on research results.</i>
PLO 14	<i>Be able to identify areas, indicators of customs risks and develop appropriate risk profiles</i>

<b>8. Resource support for program implementation</b>	
<b>Academic staff</b>	The academics of the department of commodity science and customs affairs; commodity science, safety and quality management
<b>Facilities</b>	Laboratories and classrooms, the ICT room with specialized software support
<b>Informational, teaching and learning materials</b>	Curricula, programs of disciplines, methodical recommendations, tests, lecture notes, textbooks, manuals
<b>9. Academic mobility</b>	
<b>National Credit Mobility</b>	Allows for national credit mobility to obtain some educational components that provide general or professional competences.
<b>International Credit Mobility</b>	<p>Opportunity to obtain higher education in foreign free partners in the framework of concluded agreements:</p> <p>Joint training programs:</p> <p>University of Clermont-Auvergne, Paris School of Commerce, University of Paris Est Creteil, Audencia Business School, University of Grenoble Alps (France), University of Central Lancashire (UK), University of Hohenheim (Germany)</p> <p>Training during the semester in the following foreign free economic zones:</p> <ul style="list-style-type: none"> <li>- Krakow University of Economics, University of Poznań, University of Wrocław (Poland)</li> </ul>
<b>Training of foreign students</b>	<p>Possible, provided that:</p> <ul style="list-style-type: none"> <li>- knowledge of Ukrainian language,</li> <li>- availability of a document on complete secondary education/ diploma of a junior bachelor who has passed the recognition procedure in the Ministry of Education and Science.</li> </ul>

## 2. List of educational program components and their logical order

### 2.1. List of OP components

Code C/P	Components of educational program (academic disciplines, term projects (papers), placement, qualification exam, final qualification work)	Amounts of credits	Final assessment
1	2	3	4

<b>Compulsory components of OP</b>			
CC 1.	Customs Procedures	6	E/w
CC 2.	Identification and Methods for Determination of Product Adulteration	6	E/w
CC 3.	Examination of Values and Antiques	6	E/w
CC 4.	Customs Security	7,5	E/w
CC 5.	Expert Examination in International Trade	7,5	E/w
CC 6.	Examination of Fuel and Lubricants and Vehicles	6	E/w
CC 7.	Customs Logistics	6	E/w
<b>Total amount of compulsory components:</b>		45	
<b>Optional components of EP</b>			
OP 1	International Technical Regulation	6	E/w
OP 2	Administration of Customs Authorities Activity	6	E/w
OP 3	Examination of Alcoholic Beverages and Tobacco Products	6	E/w
OP 4	Examination of Narcotic, Poisonous and Explosive Substances	6	E/w
OP 5	Intellectual Property	6	E/w
OP 6	Methodology and Organization of Scientific Research	6	E/w
OP 7	International Law	6	E/w
OP 8	International Trade	6	E/w
<b>Total volume of optional components</b>		24	
<b>Practical training</b>			
Industrial (pre-diploma) practice		9	C
<b>Qualification procedure</b>			
Preparation of degree paper and defence		12	
<b>TOTAL EP VOLUME</b>		<b>90</b>	





#### **4.1. Title. CUSTOMS PROCEDURES.**

**Type.** Compulsory.

**Academic year.** 2021/2022.

**Semester.** I.

**Lecturer, scientific title, academic degree, position.** Karavayev T.A., Professor, Doctor of Sciences (Technical), Professor of Commodity Science and Customs Affairs Department.

**Learning outcomes.** To develop and deep of the students' knowledge and practical skills in organization and implementation of customs control and customs clearance of certain types of goods and placing them under certain customs regimes depending on the purpose of the movement; things, goods and vehicles that are property of organizations and persons which have customs privileges on the territory of Ukraine and that are moved by separate enterprises.

**Compulsory disciplines studied before.** «Commodity Nomenclature of Foreign Economic Activity», «Customs Affairs».

**Course outline.** Peculiarities of customs control and customs clearance of certain types of goods: medicines; audio-visual, radio-electronic, high-frequency and measuring devices; weapons, explosive, potent poisonous substances; complete objects, goods containing objects of intellectual property rights; vehicles of citizens' personal use; goods moved by pipeline mean of transport etc. Peculiarities of customs clearance of goods which are moved by separate enterprises (international investments, humanitarian aid, international technical assistance). Peculiarities of placing goods under separate customs regimes: processing on the customs territory, duty-free trade, customs warehouse etc. Customs control and customs clearance of goods and vehicles that are property of organizations and persons which have customs privileges on the territory of Ukraine. The procedure of carrying out customs control for the movement of flora and fauna objects through the customs border of Ukraine. Customs clearance of goods using "single window" mechanism.

**Recommended sources and other educational resources / means.**

1. Митний кодекс України : Закон України від 13.03.2012 № 4495-VI (зі змін.). – Режим доступу : <http://zakon4.rada.gov.ua/laws/show/4495-17>.
2. Мережко Н. В. Митна справа : підручник / Н. В. Мережко, П. В. Пашко, О. В. Рождественський. – Київ : КНТЕУ, 2016. – 571с.
3. Деякі питання проведення заходів офіційного контролю товарів, що ввозяться на митну територію України (у тому числі з метою транзиту): Постанова Кабміну України від 24.10.2018 №960. – Режим доступу : <http://zakon4.rada.gov.ua/laws/show/960-2018-п>.
4. Convention on International Trade in Endangered Species of Wild Fauna and Flora : – Режим доступу : <https://www.cites.org/eng>.
5. Agreement on Trade-Related Aspects of Intellectual Property Rights (TRIPS) (Annex 1C to the Agreement establishing the World Trade Organization). – Режим доступу : [https://www.wto.org/english/tratop\\_e/trips\\_e/intel2\\_e.htm](https://www.wto.org/english/tratop_e/trips_e/intel2_e.htm).

**Methods of education.** Combination of traditional and nontraditional teaching methods using innovative technologies:

- lectures (review lectures / thematic lectures).
- practical classes (filling customs declarations when placing goods under appropriate customs regime, case studies).

**Methods of assessment.**

- formative assessment (computer testing using of distance learning system, oral and written interviews, checking of situational tasks, prepared digest, individual tasks);
- summative assessment – written exam.

**Learning and teaching language.** English.

#### **4.2. Title. IDENTIFICATION AND DETERMINATION METHODS OF GOODS FALSIFICATION.**

**Type.** Compulsory.

**Academic year.** 2021/2022.

**Semester.** I.

**Lecturer, academic degree, position.** Antiushko D.P., Associate Professor, PhD on Technical Sciences, Associate Professor of Commodity Science, Safety and Quality Management Department.

**Learning outcomes.** Acquisition and deepening of knowledge and practical skills in means and methods of identification for customs purposes; organization and procedures of different identification types realization; determination of goods falsification while crossing the customs border.

**Compulsory disciplines studied before.** «Sensory analysis», «Standardization, metrology and quality management», «Material science and basis of technologies of production of goods», «Commodity science. Food products», «Commodity science. Non-food products».

**Course outline.** Definitions in the field of goods identification. National and international legislative and normative acts in the field of products identification. Innovations in normative and legislative framework governing relations in the field of producers' protection from their products falsification and consumers from low-quality and dangerous goods.

Falsification types, methods, indicators and varieties. Interrelation of identification and falsification of goods. Technological, pre-sale, assortment, qualitative, informational falsification. Falsification of goods quantity. Methods of identification and detecting information, assortment, qualitative, quantitative, valuable, complex, technological and pre-sales falsification.

National and foreign experience in controlling products falsification while crossing the customs border. Measures to protect the Ukrainian market from falsified goods of domestic and foreign production. Liability of persons involved in goods falsification. Documenting the facts of falsification and deciding on the detection of falsified goods. Means of preventing from falsification in Ukraine, EU and other countries.

**Recommended sources and other educational resources / means.**

1. Djordjevic M., Gayko P. On customs examination, identification and goods classification. Geneva : EU-press.2017. 112 p.

2. Павлюченко Ю.П. Методи визначення фальсифікації товарів : навч. посіб. К. : Київ. нац. торг.-екон. ун-т. 2005. 320 с.

3. Пригубльська Н.В. Ідентифікація продовольчих товарів: теорія і практика : монографія. К. : Київ. нац. торг.-екон. ун-т. 2014. 193 с.

4. Philrone S. Products identification methods. N.-Y. : Wines Academy. 2018. 149 p.

5. International classification of goods and services. Geneva : World Intellectual Property Organization. 2016. 193 p.

**Planned learning activities and methods of education.** Combination of traditional and nontraditional teaching methods using innovative technologies:

- lectures (review lectures / thematic lectures).

- laboratory classes (mastering identification of methodological approaches, detection of falsified goods with a help of organoleptic and physics and chemical indicators, case studies).

**Methods of assessment:**

- formative assessment (computer testing using of distance learning system, oral and written interviews, checking of situational tasks, individual tasks);

- summative assessment – written exam.

**Learning and teaching language.** English.

**4.3. Title. EXPERT EXAMINATION OF JEWELRY AND ANTIQUES.**

**Type.** Compulsory.

**Academic year.** 2021/2022.

**Semester.** I.

**Lecturer, academic degree, position.** Galko S.V., Candidate of Technical Sciences, Associate Professor.

**Learning outcomes.** Formation of theoretical knowledge and practical skills in mastering expert tools of identification, attribution, authenticity, prediction of the cost of jewellery and antiques.

**Compulsory disciplines studied before.** «Commodity science. Non-food products».

**Course outline.** General concepts of jewellery and antiques; legal and regulatory framework for examination and valuation of jewellery and antiques. Concept, classification and properties of precious stones; types of precious

stones ennoblement; methods of crystals synthesis and cultivation, diagnostic features of synthetic stones; types of precious metal alloys and alloys coated with precious metals; types and methods of precious metal counterfeiting; diagnostics and identification of precious stones of mineral origin, diamonds, pearls and amber. Theoretical and methodological principles examination of fine art, icons, decorative-applied artefacts and historical artefacts, musical instruments, literary and information artefacts, natural artefacts. Attribution and dating of various types of antiques.

**Recommended sources and other educational resources / means.**

1. Індутний В.В. Оцінка культурних цінностей / В.В. Індутний. – К.: КНТЕУ, 2016. – 880 с.
2. Експертиза дорогоцінних металів та коштовного каміння : навч. посіб. / Т.М. Артюх, Л.В. Черняк, Н.Б. Марчук, К.А. Пірковіч. – К. : КНТЕУ, 2008. – 240 с.
3. Калашникова О.Л. Ідентифікація та вартісна оцінка культурних цінностей : навч. посіб. для студ. вищ. навч. закл. – К. : Вища освіта, 2006. – 287 с.
4. Оцінка культурних цінностей / В.В. Індутний, Е.В. Чернявська, С.М. Шкляр та ін. – друге вид. – К. : АЯКС ПРІНТ, 2006. – 608 с.

**Planned learning activities and methods of education.** A combination of traditional and non-traditional teaching methods using innovative technologies:

- lectures (thematic, problematic);
- laboratory practices (using individual laboratory researches);
- self-works of students.

**Methods of assessment:**

- formative assessment (tests, oral and written questioning, checking situational tasks);
- summative assessment – written exam.

**Learning and teaching language.** English.

**4.4. Title. CUSTOMS SECURITY AND SAFETY.**

**Type.** Compulsory.

**Academic year.** 2021/2022.

**Semester.** II.

**Lecturer, academic degree, position.** Zolotarova O.G., Candidate of Technical Sciences, Associate Professor of the Commodity Science and Customs Affairs Department

**Learning outcomes.** As a result of discipline study, students *should know*: the legal framework for customs safety and risk management in the customs system; the conditions and factors for the customs safety ensuring; basic principles and methods of customs risks analysis; the mechanism of customs safety in the organization of the anti-smuggling activity and prevention of the customs violations; organizational and economic mechanisms of customs safety; types of risks arising in the course of customs activities; methods and ways of the identified customs risks minimizing. As a result of discipline study, students *should be able to*: distinguish the main risk types in the customs system, analyze and evaluate them; choose mechanisms for customs safety ensuring; apply the concept of a basic customs safety strategy and develop risk profiles; carry out risk situations forecasting, organize and implement the customs control and customs clearance of goods and other items minimizing risks and ensuring the customs safety of Ukraine.

**Compulsory disciplines studied before.** Commodity Nomenclature of Foreign Economic Activity, Customs affairs, Customs agent services, Customs procedures.

**Course outline.** Fundamentals of ensuring national interests and state safety. The notion, conditions and factors for the provision of customs safety. Sources of customs danger, customs threats and challenges. Basic strategies for customs safety. Principles of determining the state of customs safety. Risk Management System for Customs Control. Profiling customs risks as a tool to prevent the customs rules violation. Preliminary information as a tool of customs safety ensuring. Risk analysis at the customs control of passenger movements through the border crossing points. Use of risk-oriented instruments in the foreign economic activity analysis. Risk analysis at the international postal and express shipments customs control.

**Recommended sources and other educational resources / means.**

1. Пашко П.В. Митна безпека (теорія, методологія та практичні рекомендації) : монографія / П.В. Пашко. Одеса : Пласке, 2009. 320 с.

2. WCO Customs Risk Management Compendium. URL:

<http://www.wcoomd.org/en/topics/enforcement-and-compliance/instruments-and-tools/~media/B5B0004592874167857AF88FC5783063.ashx>

3. Митний кодекс України : Закон України від 13.03.2012 № 4495-VI. URL:

<https://zakon.rada.gov.ua/laws/show/4495-17#Text>.

4. Про затвердження Порядку здійснення аналізу та оцінки ризиків, розроблення і реалізації заходів з управління ризиками для визначення форм та обсягів митного контролю : Наказ Міністерства фінансів України від 31.07.2015 № 684. URL: <https://zakon.rada.gov.ua/laws/show/z1021-15#Text>

**Planned learning activities and methods of education.** Combination of traditional and nontraditional methods of education with the use of innovative technologies:

- lectures (review lectures / thematic lectures);
- seminars (training / presentations / discussions /case studies).

**Methods of assessment:**

- formative assessment (oral tests/written tests/checking compendiums/presentations /projects/exercises/situational tasks, etc.);
- final assessment (written exam).

**Learning and teaching language.** English.

#### **4.5. Title. EXPERT EXAMINATION IN INTERNATIONAL TRADE.**

**Type.** Compulsory.

**Academic year.** 2021/2022.

**Semester.** II.

**Lecturer, scientific title, academic degree, position.** Karavayev T.A., Professor, Doctor of Technical Sciences, Professor of Commodity Science and Customs Affairs Department.

**Learning outcomes.** Formation of theoretical knowledge and practical skills in conducting of expert examination of quantity and quality of goods, raw materials and materials, documenting of expert examination results in international trade and application during customs clearance of goods.

**Compulsory disciplines studied before.** «Commodity Nomenclature of Foreign Economic Activity», «Customs Procedures».

**Course outline.** Analysing appointment cases and conducting of expert examination of goods, raw materials and materials in international trade; basic terms and definitions of expert examination; functions of organisations that conducting expert examination of goods; characterization of expert examinations types; examination of marking and accompanying documents for goods; procedure of carrying out commodity science expert examination of quantity and quality of goods; filling in expert examination reports; reclamation as a way of resolving disputes in international trade; analysis of a contentious reclamation process; characterization of expert examination conducted by surveyors in international trade; equipment, services, intellectual property as objects of special types of expert examination in international trade; prerequisites for appointment and peculiarities of customs expert examination of goods; organization of expert examination activity in the system of State Customs Service of Ukraine; expert examination of origin of goods; documenting and using of expert examination results during customs control and customs clearance of goods moved through the customs border of Ukraine.

**Recommended sources and other educational resources / means.**

1. Митний кодекс України : Закон України від 13.03.2012 № 4495-VI (зі змін). – Режим доступу : <http://zakon4.rada.gov.ua/laws/show/4495-17>.
2. Коломієць Т.М. Експертиза товарів : підручник / Т.М. Коломієць, Н.В. Притульська, О.Л. Романенко. – Київ : Київ. нац. торг.-екон. ун-т, 2009. – 197 с.
3. Експертиза та митне оформлення товарів : навч. посіб. для студ. закл. вищ. освіти / А.А. Мазаракі, Н.В. Мережко, Н.В. Калуга, Т.М. Коломієць, Т.А. Караваєв, В.В. Осієвська, С.В. Галько; за заг. ред. А.А. Мазаракі. – К. : Київ. нац. торг.-екон. ун-т, 2019. – 368 с.
4. Про затвердження Порядку взаємодії структурних підрозділів та територіальних органів Державної фіскальної служби України із Спеціалізованою лабораторією з питань експертизи та досліджень ДФС під час проведення досліджень (аналізів, експертиз) : Наказ М-

ва фінансів України від 02.12.2016 №1058. – URL:  
<https://zakon.rada.gov.ua/laws/show/z1693-16#Text>

**Methods of education.** Combination of traditional and nontraditional teaching methods using innovative technologies:

- lectures (review lectures / thematic lectures).
- laboratory works (laboratory research, case study, documenting of expert examination results).

**Methods of assessment.**

- formative assessment (computer testing using of distance learning system, oral and written interviews, checking of situational tasks, reviewing of individual tasks);
- summative assessment – written exam.

**Learning and teaching language.** English.

#### **4.6. Title. EXPERT EXAMINATION OF FUELS AND LUBRICANTS AND VEHICLES.**

**Type.** Compulsory.

**Academic year.** 2022/2023.

**Semester.** III.

**Lecturer, academic degree, position.** Galko S.V., Candidate of Technical Sciences, Associate Professor.

**Learning outcomes.** Formation of a set of theoretical and practical knowledge for research of fuels, lubricants and vehicles on their quality indicators and requirements for formalization of the expert work results; mastering the essence of the expert examination of fuels, lubricants and the principles, approaches and methods of vehicle research depending on the situation and the purpose of its expert examination; training the independent study of the primary special literature sources on research methods of fuels, lubricants and vehicles.

**Compulsory disciplines studied before.** «Commodity science. Non-food goods», «Commodity science. Combustible and lubricating materials», «Commodity science. Means of transport», «Expert examination in

international trade», «Chemistry», «Physical methods of research», «Materials science and fundamentals of manufacturing products technology».

**Course outline.** Main types of fuels, lubricants and technical liquids. Classification of different types of fuels and lubricants. Regulatory base of expert examination of fuels and lubricants. Quality requirements. Methodology of the quality indices determining fuel and lubricants. Identification examination of fuels, lubricants and technical liquids.

General characteristics of vehicle examination. Technical review as the initial stage of vehicle examination, identification of its technical condition, volume and nature of damage, mileage and other indicators. Presentation of vehicle examination results.

Commodity evaluation of the technical condition of the vehicle. Vehicle evaluation bases. Approaches and methods of vehicles valuation: comparative, expense-comparative, expense.

Features of vehicle identification. Identification number VIN as a determining factor of the vehicle type, model, version, year of its manufacture, completeness, engine working volume, etc.

Valuation of vehicles and their constituent parts. Features of vehicle refurbishment valuation. Valuation of material losses caused to the vehicle owner and the coefficient of loss of the vehicle commodity value.

**Recommended sources and other educational resources / means.**

1. Speight James G. Synthetic Fuels Handbook: Properties, Process, and Performance. The McGraw-Hill Companies, Inc., 2008. – 532 pages. <https://www.accessengineeringlibrary.com/content/book/9780071490238>
2. Rand S. and Verstuyft A. Significance of Tests for Petroleum Products: 9th ed. West Conshohocken, PA: ASTM International, 2018– 377 pages.
3. Totten George E., Shah Rajesh J., Forester David R. Fuels and Lubricants Handbook: Technology, Properties, Performance, and Testing. ASTM International, 2019. – 1711 pages.
4. Glassford Joesph B. The Hands on Vehicle: Testing Reference Independent Publisher, 2011. – 1802 pages.

5. Denton Tom. Advanced Automotive Fault Diagnosis. Routledge, 2006.  
– 271 pages.

**Planned learning activities and methods of education.** Combination of traditional and nontraditional methods of education with the use of innovative technologies:

- lectures (review lectures / thematic lectures).
- laboratory classes (laboratory studies, situational tasks).

**Methods of assessment:**

- formative assessment (oral tests / written tests / checking compendiums / presentations / situational tasks, etc.);
- summative assessment (written exam).

**Learning and teaching language.** English.

#### **4.7. Title. CUSTOMS LOGISTICS.**

**Type.** Compulsory.

**Academic year.** 2022/2023.

**Semester.** III.

**Lecturer, academic degree, position.** Galko S.V., Candidate of Technical Sciences, Associate Professor.

**Learning outcomes.** Acquisition of theoretical knowledge and practical skills of application of logistic approaches for rationalization and simplification of customs procedures when moving goods and commercial vehicles through the customs border.

**Compulsory disciplines studied before.** “Customs Affairs”, “Logistics”, “Customs Procedures”, “Electronic customs”.

**Course outline.** Conceptual bases of customs logistics. The structure of customs logistics in Ukraine. Levels of customs logistics in Ukraine. Assessment of customs logistics factors. Customs logistics systems: principles of construction and operation. Logistics activities of customs warehouses. Logistic schemes for customs control of vehicles and goods. Optimization of customs procedures based on the concepts of logistics. Information technology in customs logistics.

### **Recommended sources and other educational resources / means.**

1. Customs Code of Ukraine; March 13, 2012. No. 4495-VI. [Electronic resource]. – Available at: <https://zakon.rada.gov.ua/laws/show/4495-17#Text>
2. Мажник, Л. О. Логістика невиробничої сфери: управління ризиками в логістиці : навч. посіб. / Л. О. Мажник, В. О. Письмак. – Харків : ХНЕУ ім. С. Кузнеця, 2016. – 164 с.
3. Москвітіна Т.Д. Міжнародна логістика : навч. посіб. для студ. вищ. навч. закл. – Київ : Київ. нац. торг.-екон. ун-т, 2012. – 215 с.
4. SAFE Framework of Standards to Secure and Facilitate Global Trade - 2018 edition. URL : <http://www.wcoomd.org/-/media/wco/public/global/pdf/topics/facilitation/instruments-and-tools/tools/safe-package/safe-framework-of-standards.pdf?la=en>
5. The International Convention on the Simplification and Harmonization of Customs procedures (Kyoto Convention) . URL: [http://www.wcoomd.org/Topics/Facilitation/Instrument%20and%20Tools/Conventions/pf\\_revised\\_kyoto\\_conv/Kyoto\\_New](http://www.wcoomd.org/Topics/Facilitation/Instrument%20and%20Tools/Conventions/pf_revised_kyoto_conv/Kyoto_New).

**Planned learning activities and methods of education.** Combination of traditional and nontraditional methods of education with the use of innovative technologies:

- lectures (review lectures / thematic lectures / problematic lectures / consulting lectures / conference lectures / binary lectures / dual lectures / lectures with prearranged errors);
- seminars (training / presentations / discussions / a communicating method / imitations / simulations / moderations / situations / brainstorming / case-studies / work in groups / etc.).

### **Methods of assessment:**

- formative assessment (oral tests / written tests / presentations / projects / exercises / situational tasks, etc.);
- summative assessment (written exam).

**Learning and teaching language.** English.

#### **4.8. Title. ADMINISTRATION OF CUSTOMS AUTHORITIES ACTIVITY.**

**Type.** Optional.

**Academic year.** 2021/2022.

**Semester.** I.

**Lecturer, academic degree, position.** Galko S.V., Candidate of Technical Sciences, Associate Professor.

**Learning outcomes.** Formation of knowledge and understanding of the customs system and managerial thinking; development of managerial skills and abilities; the acquisition of knowledge and skills on the general rules of documenting management activities, in particular in customs bodies, methods of legal protection of legal rights and interests provided by customs and social legislation, organization of work of customs authorities with business, principles and methods for assessing the effectiveness of customs authorities.

**Compulsory disciplines studied before.** “Commodity Nomenclature of Foreign Economic Activity”, “Customs Affairs”, “Management”, “Electronic customs”.

**Course outline.** Customs system management. International standards in customs system management. Functions of management of the customs authorities of Ukraine. Information management in the customs authorities. Human Resources management in the customs authorities of Ukraine. Document and documentary management in the customs authorities. Organizational and administrative documentation in the customs authorities. Legal and social guarantees for protection of life, health and property of officials of customs bodies of Ukraine. Medical service, state social insurance of customs officers. Organization of work of customs authorities with business. Economic effectiveness of customs authorities.

**Recommended sources and other educational resources / means.**

1. Кунєв Ю. Д. Управління в митній службі : підручник / Ю.Д. Кунєв, І.М. Коросташова, А.В. Мазур, С.П. Шапошник; За ред. Ю.Д. Кунєва ; Міністерство освіти і науки України, Держмитслужба України, АМСУ. - К. : Центр навчальної літератури, 2006. - 408 с.

2. Кадровий менеджмент на шляху до міжнародних стандартів. Навчальний посібник. /За заг. ред. Калетніка І.Г.- Хмельницький: ПАВФ “ІНТРАДА”, 2012. – 512 с.
3. Нагорічна О.С., Казміренко С.М. Довідник із документування управлінської діяльності у митній службі. – Тернопіль: Крок, 2012. – 210с.
4. Ireland, R., T. Cantens, and Yasui, T. 2011. “An Overview of Performance Measurement in Customs Administrations.” WCO Research Paper No. 13 (April). Brussels: WCO.
5. Luc De Wulf and José B. Sokol. Customs Modernization Handbook. Trade and Development. — Washington, DC: World Bank. 2005. World Bank. [Electronic resource]. – Available at: <https://openknowledge.worldbank.org/handle/10986/7216>.

### **Planned learning activities and methods of education.**

Combination of traditional and nontraditional methods of education with the use of innovative technologies:

- lectures (review lectures / thematic lectures / problematic lectures / consulting lectures / conference lectures / binary lectures / dual lectures / lectures with prearranged errors);
- seminars (training / presentations / discussions / a communicating method / imitations / simulations / moderations / situations / brainstorming / case-studies / work in groups / etc.).

### **Methods of assessment:**

- formative assessment (oral tests / written tests / checking the completeness and correctness of filling the documentation / presentations / projects / exercises / situational tasks, etc.);
- summative assessment (written exam)

**Learning and teaching language.** English.

## **4.9. Title. INTERNATIONAL TECHNICAL REGULATION.**

**Type.** Optional.

**Academic year.** 2021/2022.

**Semester. I.**

**Lecturer, academic degree, position.** Komakha O.S., Candidate of Technical Sciences, Associate Professor of Commodity Science and Customs Affairs Department.

**Learning outcomes.** Formation of knowledge about the role of the system of technical regulation in the context of globalization of economic processes, characteristics of international agreements, legislative and regulatory support of international technical regulation.

**Compulsory disciplines studied before.** «Commodity Nomenclature of Foreign Economic Activity», «Customs procedures».

**Course outline.** The system of international technical regulation in the context of globalization of economic processes. Components of international technical regulation: standardization, metrology, conformity assessment and accreditation, market surveillance. The concept of technical regulation system development.

External and internal factors influencing the system of technical regulation. Legislative and regulatory support of the technical regulation system. International organizations and agreements in the field of international technical regulation.

European model of technical regulation system development - rules, principle of creating a single market. EU requirements for exporters and importers of goods. The main regulatory aspects of the functioning of the common market of the European Union. EU systems for notification of dangerous goods RAPEX, RASSF. International global standards for product safety and quality. BRS, IFS, GlobalGap standards, Codex Alimentarius commission standards.

**Recommended sources and other educational resources / means.**

1. The 'Blue Guide' on the implementation of EU products, 2014. – URL: [https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016XC0726\(02\)&from=BG](https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016XC0726(02)&from=BG).
2. The Agreement on Technical Barriers to Trade approved by the Council Decision of 22 December. 1994 № 94/800 / EC (Official Journal L 336,

23/12/1994 P.0001-0002). – URL:

[https://www.wto.org/english/docs\\_e/legal\\_e/17-tbt\\_e.htm](https://www.wto.org/english/docs_e/legal_e/17-tbt_e.htm)

3. Про технічні регламенти та оцінку відповідності : Закон України від від 15.01.2015 № 124-VIII. – URL: <https://zakon.rada.gov.ua/laws/show/124-19>

4. Білецький Е. В. Основи технічного регулювання : підручник / Е. В. Білецький, О. Т. Дорошин, Н. В. Притульська, С. Т. Черепков, Д. А. Янушкевич; Київ. нац. торг.-екон. ун-т. – 2-ге вид., зі змінами та допов. – К. : КНТЕУ, 2015. – 619 с.

5. Сафонова О.М. Міжнародне технічне регулювання : навч. посібник / О. М. Сафонова [та ін.]. – Х. : ХДУХТ. – 2013. – 372 с.

**Planned learning activities and methods of education.** Combination of traditional and nontraditional teaching methods using innovative technologies:

- lectures (review lectures / thematic lectures).
- seminars (discussions / presentations situations / brainstorming / work in groups / etc.).

**Methods of assessment:**

- formative assessment (computer testing using of distance learning system, oral and written interviews, checking of situational tasks, individual tasks);
- summative assessment – written exam.

**Learning and teaching language.** English.

#### **4.10. Title. INTELLECTUAL PROPERTY.**

**Type.** Optional.

**Academic year.** 2021/2022.

**Semester.** II.

**Lecturer, academic degree, position.** N.A.Mazaraki, Doctor of Sciences (Law), professor, head of academic department

**Learning outcomes.** As a result of discipline study, students will be equipped with all necessary theoretical knowledge and practical skills to effectively enjoy intellectual property rights. Special emphasis will be made on the regulatory framework and legal mechanisms under the Ukrainian, EU and international law to enforce Intellectual Property Rights on the state border of Ukraine.

**Compulsory disciplines studied before.** «Fundamentals of Law», «Commercial Law».

**Course outline.** The concept of intellectual property. System of Intellectual Property Protection in Ukraine. Copyright and related rights. Trademarks. Patents. Industrial designs. Geographical indications. Unfair competition. Procedures for customs intellectual property rights enforcement

**Recommended sources and other educational resources / means.** Textbooks in English and Ukrainian as well as additional resources are available in dedicated Microsoft Teams

**Planned learning activities and methods of education.** Combination of traditional and nontraditional methods of education with the use of innovative technologies:

- lectures (review lectures / thematic lectures).
- seminars (training / presentations / discussions /case studies).

**Methods of assessment:** formative assessment (oral tests / written tests / presentations, etc.);

- summative assessment (written exam).

**Learning and teaching language.** English.

#### **4.11. Title. EXPERT EXAMINATION OF ALCOHOLIC BEVERAGES AND TOBACCO PRODUCTS.**

**Type.** Optional.

**Academic year.** 2022/2023.

**Semester.** III.

**Lecturer, academic degree, position.** Antiushko D.P., Associate Professor, PhD on Technical Sciences, Associate Professor of Commodity Science, Safety and Quality Management Department.

**Learning outcomes.** Acquisition and deepening of theoretical knowledge and practical skills to conduct expert examination of excise tax stamps, consignment documents, quality and quantity of alcoholic beverages and tobacco products customs expert examination, document its results.

**Compulsory disciplines studied before.** «Sensory analysis», «Commodity science. Food products», «Expert examination in international trade»

**Course outline.** Legislation of Ukraine and other countries of the world, regulations of the European Union in the field of production and circulation of alcoholic beverages and tobacco products. Approval documents and consignment documents for production, realization and circulation of alcoholic beverages and tobacco products of domestic and foreign production. Particularities of alcoholic beverages and tobacco products quantity and quality expert examination. Kinds of tasting alcoholic beverages: commercial, expert, vertical, horizontal, closed, open, etc. Purpose, peculiarities of conduction. Notions used in the expert examination of alcoholic beverages and tobacco products for customs purposes. The procedure of expert examination procedure and the main tasks that are solved during the customs examination of alcoholic beverages and tobacco products.

Labeling as a mean of identification. Labeling of alcoholic beverages and tobacco products of domestic and foreign production by excise tax stamps. Expert examination of marking and excise tax stamps. Peculiarities of sampling. Organoleptic, physical and chemical indexes of alcoholic beverages and tobacco products quality and methods for their determination. Identification criteria for alcoholic beverages and tobacco products. Means of protection from falsification. Alcoholic beverages and tobacco products defects. Documenting the results of alcoholic beverages and tobacco products customs expert examination.

**Recommended sources and other educational resources / means.**

1. Nolese N. Technological control of alcoholic beverages. Paris : JLpress, 2009. 149 p.
2. Lames Ch. Wine and other secrets of winemaking. M : Link-press, 2017. 158 p.

3. Коломієць Т.М., Притульська Н.В., Романенко О.Л. Експертиза товарів. К. : Київ. нац. торг.-екон. ун-т, 2007. 274 с.
4. Мазаракі А.А., Мережко Н.В., Калуга Н.В., Коломієць Т.М., Караваєв Т.А., Осієвська В.В., Галько С.В. Експертиза та митне оформлення товарів : навч. посіб. для студ. закл. вищ. освіти. К. : Київ. нац. торг.-екон. ун-т, 2019. 368 с.
5. Jacobson J. Introduction to Wine Laboratory Practices and Procedures. N.-Y. : Springer Business Media, 2016. 389 p.

**Planned learning activities and methods of education.** Combination of traditional and nontraditional teaching methods using innovative technologies:

- lectures (review lectures / thematic lectures).
- laboratory classes (mastering organoleptic and measurement skills in expert examination activity, establishing conformity of information, presented in consignment documents, case studies).

**Methods of assessment:** ·

- formative assessment (computer testing using of distance learning system, oral and written interviews, checking of situational tasks, individual tasks);
- summative assessment – written exam.

**Learning and teaching language.** English.